

NEW JERSEY INTERSCHOLASTIC SKI RACING ASSOCIATION
BYLAWS

Amended October 14th, 2025

Effective October 17th, 2025

MISSION STATEMENT

The **New Jersey Interscholastic Ski Racing Association (NJISRA)** is dedicated to fostering a competitive, team-centered environment where high school student-athletes can excel both on the slopes and in the classroom. Our mission is to promote the development of strong character, teamwork, and sportsmanship through alpine ski racing, while encouraging a lifelong passion for the sport. We strive to support the balance between academic achievement and athletic commitment, emphasizing the values of hard work, camaraderie, and personal growth. We believe that the competitive team experience builds lasting connections, strengthens school spirit, and enhances every athlete's journey. NJISRA is committed to providing a safe, positive, inclusive experience where competition, fun, and education come together to shape well-rounded student-athletes and healthy skiers for life.

ARTICLE I – DUTIES OF OFFICERS

The officers shall each be drawn from different schools such that the underlying principle that no school shall have more than one vote in any voting procedure is upheld and that both public and non-public schools are represented.

The President shall have the power to call meetings of the Association, and to preside over them. He/she shall have the authority to call meetings of the Executive Council, and preside over them whenever, in his/her judgment, the good of the Association demands it, or whenever a majority of the members of the Executive Council shall request him/her to do so. These meetings can be in person or through a virtual platform. He/she shall work with the League Representatives to help reschedule all postponed events. He/she shall host the NJISRA State Race.

The Vice President shall, in the absence of the President, exercise all his/her duties and assume the role of the President.

The Secretary shall keep the minutes of the Association and Executive Council meetings. He/she shall, at the direction of the President, send notices of Association or Executive Council meetings. He/she shall handle any correspondence for the Association, which the President directs. He/she shall send all contracts to member schools, unless another member is appointed by the President. He/she shall handle the public and press relations of the Association, or, with the concurrence of the President, may further delegate such responsibility when it is deemed necessary or advisable. He/she shall keep appropriate records of the Association.

The Treasurer shall administer the financial affairs of the Association, under the direction of the Executive Council. He/she shall prepare and render a financial statement at the Association meetings and to the Executive Council at any time that he/she is so requested, and shall disburse funds as voted by the Executive Council. He/she shall prepare and render an annual budget at the Annual Fall Meeting.

League Representatives shall lead meetings before all League races, be responsible for

seeding League races in an equitable fashion, will serve as a liaison, and report any potential disciplinary action to the President. He/she shall also work with the President to help reschedule races, which have been postponed. He/she will also act as a conduit/liaison to the Executive Board for any concerns expressed by the NJISRA Coaches.

ARTICLE II – DUTIES OF THE EXECUTIVE COUNCIL

The Executive Council will be comprised of the four (4) officer positions, the immediate past President, and four (4) selected League Representatives; all of whom shall have a vote on proposals brought to the Executive Council. Proxy voting shall be permitted for all matters that involve a vote only of the Executive Council. The Executive Council voting procedure shall be a simple majority. To preserve impartiality, the President shall exercise this vote only when it would affect the outcome of a motion. Such circumstances include: casting a vote to break a tie, thereby allowing the motion to pass; or casting a vote to create a tie, thereby causing the motion to fail.

- 1) The Executive Council shall meet at the call of the President, and shall conduct such business as may be necessary or useful for furthering the interests of the Association. The Executive Council shall meet no less than every two months between seasons and no less than every three weeks during the season.
- 2) The Executive Council shall direct the financial affairs of the Association, and shall appropriate such monies as may be necessary or useful for its operation, including but not limited to, the determination of annual member dues and the authorization of special assessments for whatever special purposes have met its approval.
- 3) The Executive Council may at its discretion, appoint other committees, to which it may delegate specific functions. Such committees may be formed from Council members, from representatives of member schools, or from both, provided that no more than one (1) member be appointed from any one (1) school. Committees should be odd in number in the event a vote is needed.
- 4) The Executive Council shall accept and act on applications for membership in the Association, and shall report to the Annual Fall and Spring Meetings, on all applications that it has approved.
- 5) The Executive Council shall establish policies and procedures for implementing the provisions of the NJSIAA Constitution and Bylaws.
- 6) The Executive Council shall handle all reported violations of the NJSIAA Constitution and Bylaws.
- 7) The Executive Council shall determine the classification of representative school teams for League, tournament, and championship purposes, as well as determine locations of races.
- 8) The Executive Council shall be charged with responsibility for creating and implementing a standard body of rules governing all Association competitions.

- 9) The Executive Council shall handle protests, appeals and matters of controversy stemming from competition or interpretation of the Rules and Regulations; its decision shall be final.
- 10) The Executive Council shall settle all problems pertaining to athletic eligibility. In pursuit of this function, the Council may request, at any time, a list of eligible racers with their ages to be furnished and certified by the Principal or Headmaster of any member school.
- 11) The Executive Council shall approve all schedules of Conference/League competitions.
- 12) The Executive Council shall authorize all tournaments and championship meets, establish standards for conducting them, and, as deemed necessary, appoint committees for handling each in accordance with the established standards.
- 13) The Executive Council shall foster a Code of Conduct for member schools and participants in NJISRA including athletes, coaches, assistant coaches, athletic department and school staff, spectators and league officials.
- 14) At the Annual Meetings, the Executive Council shall present an annual report of its activities and financials to the Association.
- 15) At the NJISRA state events, a quorum of the Executive Council shall be present and participate in the organization and running of such events.
- 16) The Executive Council may authorize stipends for itself or committee members to aid in the performance of their duties as defined above.
 - a) Stipend funding shall be tied to year-end P&L net profit such that stipends shall be prorated if the net gain is insufficient and shall be forgone entirely if the association posts a loss.
- 17) The Executive Council will make public all policies and procedures on the NJISRA website

ARTICLE III – MEETINGS

Association meetings

- 1) There shall be at least two (2) meetings of the Association each year, one in spring and one in fall.
- 2) The Secretary or President shall advise the membership of the time and place of pending meetings at least two (2) weeks prior to the meeting.
- 3) At association meetings, each school holding membership shall have one (1) vote on subjects before the meetings.
 - a) Only one (1) authorized school representative shall vote for each school
 - b) Proxy voting is not permitted. If a school requires special accommodations, they must

petition the executive council prior to the spring or fall meeting.

- c) Voting will be performed by secret ballot. Electronic means of voting are permitted.
- 4) A majority of member school representatives (one for each school) shall constitute a quorum on all subjects before the Association, other than those elsewhere specified in the Constitution and Bylaws.
- 5) Association meetings shall be conducted in accordance with recognized rules of parliamentary procedure.
- 6) Meeting agendas shall be published prior to association meetings
- 7) Meeting minutes shall be published within two (2) weeks of the meeting on the NJISRA website

Executive Council meetings

- 1) As a general policy, physical meetings of the Executive Council are to be open and public to any and all Association members who, at their own discretion and initiative, desire to attend. However, the right to close certain meetings, or portions of meetings, is reserved for the Executive Council at its discretion. Further, the Executive Council may invite to its meetings, and seek the advice and counsel of, any and all non-members of the Association whose presence at a meeting may be anticipated by the Council to be constructive in furthering the best interests of the Association.
- 2) Meeting minutes may be made available upon request to the Secretary. Sensitive financial information or personal names may be redacted from public versions.

ARTICLE IV – MEMBERSHIP

1) Application for Membership

A school seeking NJISRA membership must submit a New Ski Team Membership Application Form, signed by the school's Superintendent or Principal, and the Athletic Director officially requesting membership, identifying a designated Head Ski Coach, and confirming that the ski team is approved to be an interscholastic winter sport of their school, with the same approval, oversight, and requirements as other varsity sports.

- a) This form is located at <https://njisra.org/teams/team-requirements>
- b) The application must be submitted electronically from the Superintendent, Principal or Athletic Director's official school email account.
- c) The designated Head Coach will serve as the official liaison between the school and NJISRA.

- d) Applications must be submitted to the Executive Council by September 15th prior to the upcoming season.
- e) In-person presentations at Executive Council meetings are not required.

2) Executive Committee Review and Approval Process

- a) The Executive Council will review membership requests upon receipt of the completed form.
- b) An Executive Council vote to approve or deny membership will be held, with decisions made by October 1.
- c) Membership approval requires a majority vote of the Executive Council.

3) Team Composition Requirements

a) New Teams

- i) Schools may form boys', girls', or both teams; they are not required to field both genders.
- ii) A team must register a minimum of three (3) racers for each gender it seeks to field.
- iii) New teams must:
 - (1) Submit a team roster by December 1st and a certificate of insurance naming the NJISRA as additional insured for the upcoming season.
 - (2) Remit full payment of all fees by January 1.
 - (3) Participate in 50% of league races during their first season.
 - (4) Qualify as a team in their first season, per rule 106 of the ACR. Team wins and losses as well as individual points are contingent on this.
- iv) Failure to meet these requirements will result in loss of membership for the following season, pending appeal.

b) Existing Teams

- i) Existing teams must maintain at least three (3) registered racers per gender to compete in that category.
- ii) Teams unable to meet this requirement may be granted a one-time, one-season exemption (a Probationary Term) to compete with only one (1) or two (2) racers.
NOTE:

- (1) This exemption may not be used in consecutive seasons.
 - (2) Racers competing under a second consecutive exemption will be ineligible for individual points.
- iii) Continued failure to meet the minimum requirement beyond one (1) season, or in consecutive seasons, will result in automatic suspension of team membership for that gender, subject to Executive Council review and reapplication.

4) Coaching Requirement

- a) Each member school must appoint and register one (1) Head Coach to oversee the team.
- b) The Head Coach will be responsible for supervision, training, administration, and compliance with NJISRA policies and procedures.
- c) A coach may only serve as head coach for one (1) NJISRA high school.

5) Ongoing Compliance

- a) All member schools and teams must remain in compliance with NJISRA rules, regulations, registration deadlines, fee payments, eligibility documentation, and codes of conduct.

6) Annual Membership Renewal

- a) Each returning school must submit a Membership Renewal Form along with an initial team roster and a certificate of insurance naming the NJISRA as additional insured for the upcoming season.
- b) This form is located at <https://njisra.org/teams/team-requirements>
- c) The Membership Renewal Form, confirming the ski team is an interscholastic winter sport of their school, with the same approval, oversight, and requirements as other varsity sports, must be submitted electronically by the high school Athletic Director or by the Head Coach, along with the Superintendent, Principal, or Athletic Director's signature and the Head Coach's signature by December 1st.
- d) Failure to submit the renewal form and proposed roster by the deadline may result in the school being ineligible for competition for that season, subject to review by the Executive Council

7) Co-op Teams

- a) Co-op teams are not permitted in the NJISRA.

ARTICLE V – DUES

- 1) Member schools shall pay annual dues (School Contract), which will be decided annually by the Executive Council. Member schools that have not paid their dues/bill from prior years of participation shall not be permitted to participate in the current year of competition until all past and present dues/bills are paid in full. This is not limited to dues, but includes all monies deemed payable by the NJISRA.
 - a) Annual dues become payable 60 days after the date of invoice
 - b) A late fee of 10% may be assessed ten days after the due date.
- 2) As authorized in Article II, paragraph 2 of the Bylaws, the Executive Council may, from time to time, make special assessments of the membership as it seems fit. The cumulative amount of such special assessments in any one (1) year may not exceed the stated amount of annual dues.
- 3) Failure by member schools to meet financial obligations to the Association may result in suspension of membership and forfeiture of all competition privileges.

ARTICLE VI – CLASSIFICATION

In order to aid the Executive Council in its function of classifying representative school teams for competition and the establishment of a formal League structure, member schools may be asked to provide information regarding their intentions and desires for future competitions, records of team and individual performance in previous competitions, and past, current, or projected team rosters, etc.

Schools will be classified as Private, Large Public, and Small Public.

1. Public School Classification

- a. Public schools will be classified as Large Public or Small Public based on enrollment.
- b. The enrollment shall be defined as the sum of a school's student population for grades 9, 10, and 11 (regardless of gender).
- c. Enrollment figures shall be those reported to and certified by the NJ Department of Education for the purpose of obtaining state school aid.

2. Reclassification Process

- a. The classification of NJISRA public schools shall be reviewed and updated annually.
- b. Final classifications will be published prior to the first NJISRA race of each season.

3. Group Assignment Method

- a. The number of public schools participating in the NJISRA shall be divided by the number of public school groups.
- b. An equal number of schools shall be assigned to each group based on enrollment.
- c. If the total number of participating schools cannot be evenly divided, the small group shall be increased by the remainder.

ARTICLE VII – ELIGIBILITY

- 1) To be eligible for participation in any and all competition events of his/her Association, student-athlete contestants must be amateurs as defined in Article V, Section 1 of the Bylaws of the NJSIAA, and the student-athlete may not attain the age of nineteen prior to September 1, as further defined in Article V, Section 4 of the aforesaid Bylaws.
- 2) Student-athletes of schools that have membership in either the Public Schools Division or Private Schools Division of the NJSIAA are further bound in regard to eligibility by the entire provisions of Article V of the NJSIAA Bylaws.
- 3) Student-athletes of private secondary schools that have federated membership in the NJSIAA are further bound in regard to eligibility by the provisions of Article IV of the Bylaws of the New Jersey Independent Schools Athletic Association.
- 4) Any student-athlete of a school that does not have membership in the NJSIAA will be further bound in regard to eligibility by the rules of his/her own institution and by the rules of the Interscholastic Athletic Association or Conference to which his/her school belongs (if such affiliation is held), and a copy of the eligibility rules of the Association in which affiliation is held, must be forwarded to the Executive Council.
- 5) Upon the request of the Secretary, schools must furnish the Executive Council with eligibility lists for their teams, as provided for in Article II, paragraph 10 of these Bylaws, and, when so requested, must provide whatever further information regarding student-athletes that may be deemed necessary by the Executive Council to establish the eligibility of racers named on the list.
- 6) Violation of the provisions of this Article may result in the suspension of Association membership and forfeiture of all competition privileges of the offending school.

While these Bylaws reference the NJSIAA Rules and Bylaws, Ski Racing is not an NJSIAA sanctioned sport at this time.

ARTICLE VIII – AUTHORIZATION OF ALPINE COMPETITION REGULATIONS

- 1) Standing rules and policies governing all Association contests shall be adopted, compiled and published as the Alpine Competition Regulations or ACR by the Executive Council. The ACR

shall be reviewed at least annually but not later than 2 weeks before the first race. The ACR may be enacted or amended by 2/3 majority vote of the Executive Council.

- 2) The NJISRA is bound by its own Alpine Competition Regulations. The NCAA, USSA and FIS rulebooks shall serve only as a guide to the NJISRA rules, in the event the Executive Council declares the NJISRA rules are unclear or non-specific.
- 3) All Association events shall be governed by the ACR through New Jersey Interscholastic Ski Officials Association referees. These Referees are empowered to handle all event protests and to apply sanctions if necessary. It is anticipated that only protest appeals should reach the Executive Council for arbitration.

ARTICLE IX – PENALTIES

- 1) The Executive Council, in discharge of its function of handling reported violations of the Constitution or Bylaws, may penalize offending individuals, teams or member schools as deemed advisable and fitting for the circumstances.
- 2) Cases of flagrant or repeated willful violation, particularly of provisions of eligibility or ethics, by member schools of the NJSIAA will be further forwarded to the body for appropriate action. If the offender, in such cases, does not have an affiliation with NJSIAA, the Executive Council will, in an independent action, follow the guiding provisions of Article XI – Penalties of the NJSIAA Bylaws.
- 3) The constituent body of the association will have recall power to vacate a representative's membership on the Executive Committee for just cause, said vacancy to be filled according to special election.

ARTICLE X – AMENDMENTS

1. The Executive Council shall send written notice of the proposed changes to the membership ten (10) days prior to said meeting of the association. These Bylaws may be amended by a two-thirds majority vote of members present at either the Annual Spring or Fall Meeting of the Association.
2. Notice of any amendment(s) to the Bylaws shall be promptly communicated via email and posted to NJISRA.org and the amendment(s) shall become effective three (3) school days after the date of mailing of such notice.

Changelog Fall 2025

Guiding Light: No significant organizational changes were made. Updates focus on improving transparency and accountability, with the ultimate goal of strong organizational guidelines that do not require annual updates.

General:

- Cleaned up formatting and clarified language throughout the document.
- Added a Mission Statement.
- Added a Changelog section to track changes over the years.

Article II – Duties of The Executive Council

- League Representatives updated to 4
- Clarified that the President has one vote, which may be used to break a tie or create a tie.
- Set frequency of EC meetings
- Modified/added a Code of Conduct for member schools and participants.
- Removed Item 16 - crisis/pandemic clause
- Qualified stipends, including a clause allowing prorated distribution if the Association’s financial health would be unduly affected.
- Added a requirement for the Executive Committee (EC) to publish its policies and procedures online for transparency.

Article III - Meetings

- Voting: by secret ballot, proxy not permitted
- Added requirement to publish agenda for association meetings
- Added requirement for minutes to be published after meetings
- Added clarification that EC meeting minutes are available upon request

Article IV - Membership

- Established guidelines, application process, requirements, forms, and deadlines for new and existing teams to ensure compliance and transparency.
 - New teams apply via a form and must meet specific requirements (have a coach, school endorsement, at least 3 members, etc)
 - Review process for existing teams to help make sure they stay compliant
 - Added deadlines to help the process be more transparent and hold EC accountable to act promptly
 - Clarified that each team's head coach must be unique
 - Clarified that co-op teams are not permitted

Article V - Dues

- Added terms and notice for late fees

Article VI - Classification

- Added small and large public school classification as approved last year
 - Clarified how teams are assigned to these groups

Article VIII - Retitled: Authorization Of Alpine Competition Regulations

- Moved all race and scoring rules to the Alpine Competition Regulations (ACR)
- Replaced with clarified authorization empowering the ACR to govern rules and scoring

Former Article IX - Code Of Ethics

- Removed
- Code of Conduct located in ACR

Article IX - Penalties

- Added item 3 - EC power to vacate

Article X - Amendments

- EC shall send proposed amendments prior to Assembly meetings for review
- Confirmed that amended bylaws will be posted on NJISRA in addition to email notification